

## **CITY OF SAN JOSE**

Department of Planning, Building and Code Enforcement Planning Divisions, 801 North First Street, Room 400 San Jose, California 95110-1795

(408) 277-4576

Website: www.sanjoseca.gov/planning

## COMPREHENSIVE RESEARCH LETTER APPLICATION

TO BE COMPLETED BY PLANNING COUNTER STAFF			
FILE NUMBER CRL  QUAD #  GENERAL PLAN	ZONING  ATTACH	I A COPY OF APN MAP	RECEIPT #  DATE  AMOUNT  BY
TO DE COMPLETED DV THE ADDITIONAL (DIEACE DRINT OR TYPE)			
TO BE COMPLETED BY THE APPLICANT (PLEASE PRINT OR TYPE)  PROPERTY LOCATION/			
ADDRESS			
ASSESSOR'S PARCEL NUMBE	ER(S)		
DETAILED DESCRIPTION OF THE INFORMATION REQUESTED			
<b>FILING FEE</b> : An application fee of \$267 plus \$3 (General Plan Update Fee) is due at the time of filing. Additional fees may be assessed and are due prior to release of the letter at a rate of \$31plus the General Plan Update Fee per quarter (1/4) hour after the first 2.25 hours of work completed.			
CONTACT PERSON			
<b>PRINT</b> NAME OF CONTACT PERSON & COMPANY			
ADDRESS		CITY	STATE ZIP CODE
PHONE # ( )	FAX # ( )	E-MAIL ADDRESS	

PLEASE SUBMIT THIS APPLICATION IN PERSON TO THE PLANNING DIVISIONS, CITY HALL, ROOM 400

Comprehensive Research Letter Applications are processed in the Planning Divisions, Room 400 on Monday, Wednesday and Friday from 9:00 a.m. to 5:00 p.m. or Tuesday and Thursday from 10:00 a.m. to 5:00 p.m.